

Task Analysis and Instructional Objectives
Ann Alexander, EDTC 6332, Fall 2006

“Smithson Valley High School (SVHS) Teacher Website Project”

A proposal designed to have all teachers at a Texas 5A high school have a web source where students and their families can access class information and maintain contact with their teachers.

Lesson Goal:

SVHS teachers will publish a website that will contain contact information, their teaching and tutoring schedules, give students and their families a brief insight into their backgrounds, and basic course information.

First Level Task Analysis:

- I. Teachers will publish a website using Microsoft Publisher by using a template and adding their individual class information.
 - A. Teachers will choose styles for fonts, colors, and backgrounds according to their preferences.
 - B. Teachers will add their contact information to the template.
 - C. Teachers will add information about their backgrounds and teaching philosophies to the template.
 - D. Teachers will add a picture of themselves to the template.
 - E. Teachers will add their teaching schedule to the template.
 - F. Teachers will add their tutoring schedules to the template.
 - G. Teachers will add their course syllabi to the template.
 - H. Teachers will preview their website for errors and correct or contact the facilitator.
 - I. Teachers will publish their websites by placing their files in their FirstClass web publishing folders.

Task Analysis (following page):

The teaching staff of Smithson Valley High School (SVHS) will create individual websites to be linked to the SVHS website using a Microsoft Publisher template created by the facilitator for this purpose. The teacher sites will include their names, teaching assignments, class schedules, tutoring schedules, a short biography, a picture of themselves, their class syllabi, and a link back to the SVHS homepage. Teachers will additionally put their created websites into their web publishing folders on their FirstClass email accounts.

Terminal Objective 1
Teachers will choose a font scheme, a color scheme, and/or a new background for their template document.

Enabling Objective 1.3
Teachers will see menus representing choices for font schemes, color schemes, and backgrounds in Publisher and make a choice suitable for their personality and content area.

Enabling Objective 1.2
Teachers will be able to open the teacher website template.

Enabling Objective 1.1
Teachers will be capable of logging on to computer and opening Publisher program.

Terminal Objective 2
Teachers will add their contact and course information to the website template.

Enabling Objective 2.1
Teachers will be capable of navigating a prepared template and find areas designated during instruction.

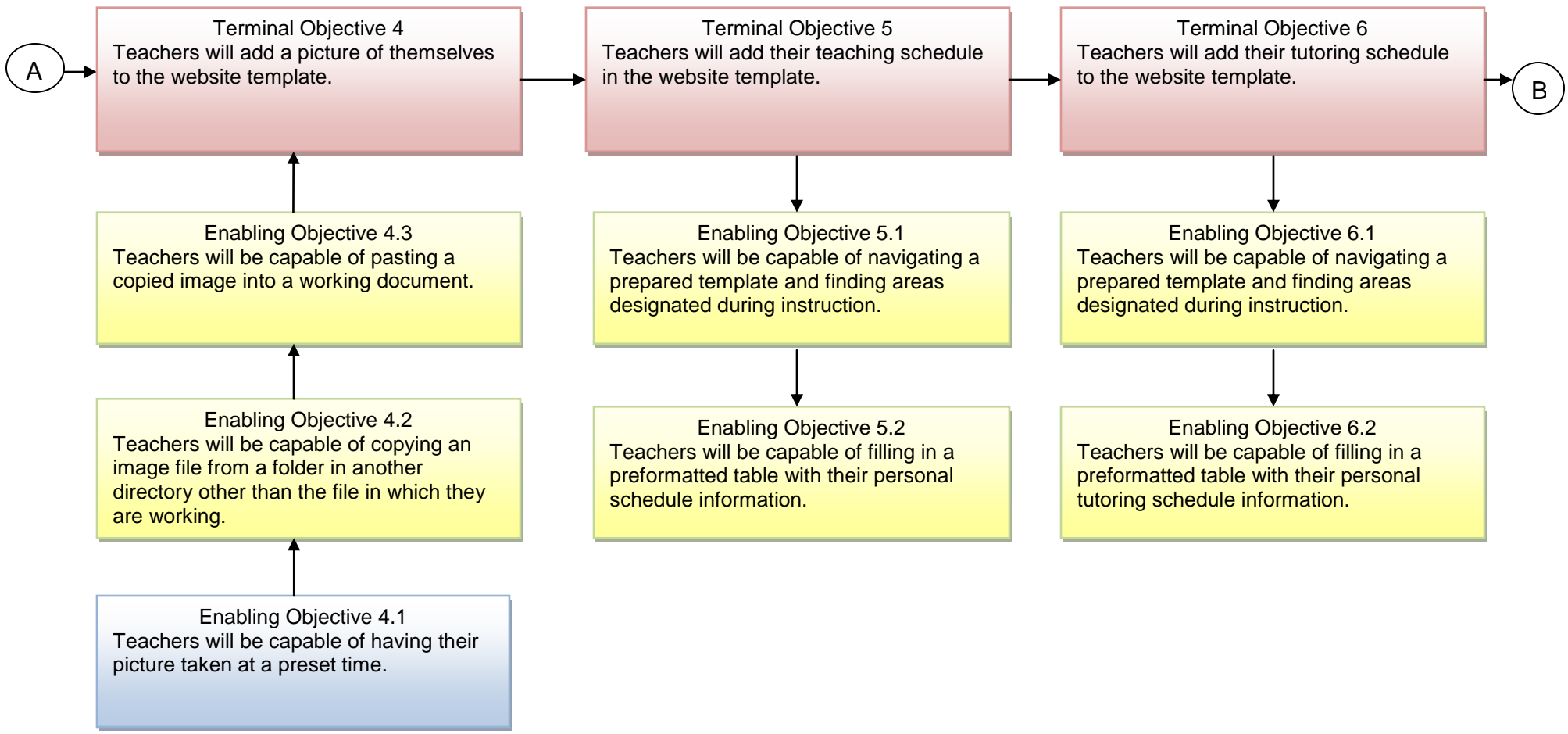
Enabling Objective 2.2
Teachers will be capable of filling in a preformatted area with their contact and course information.

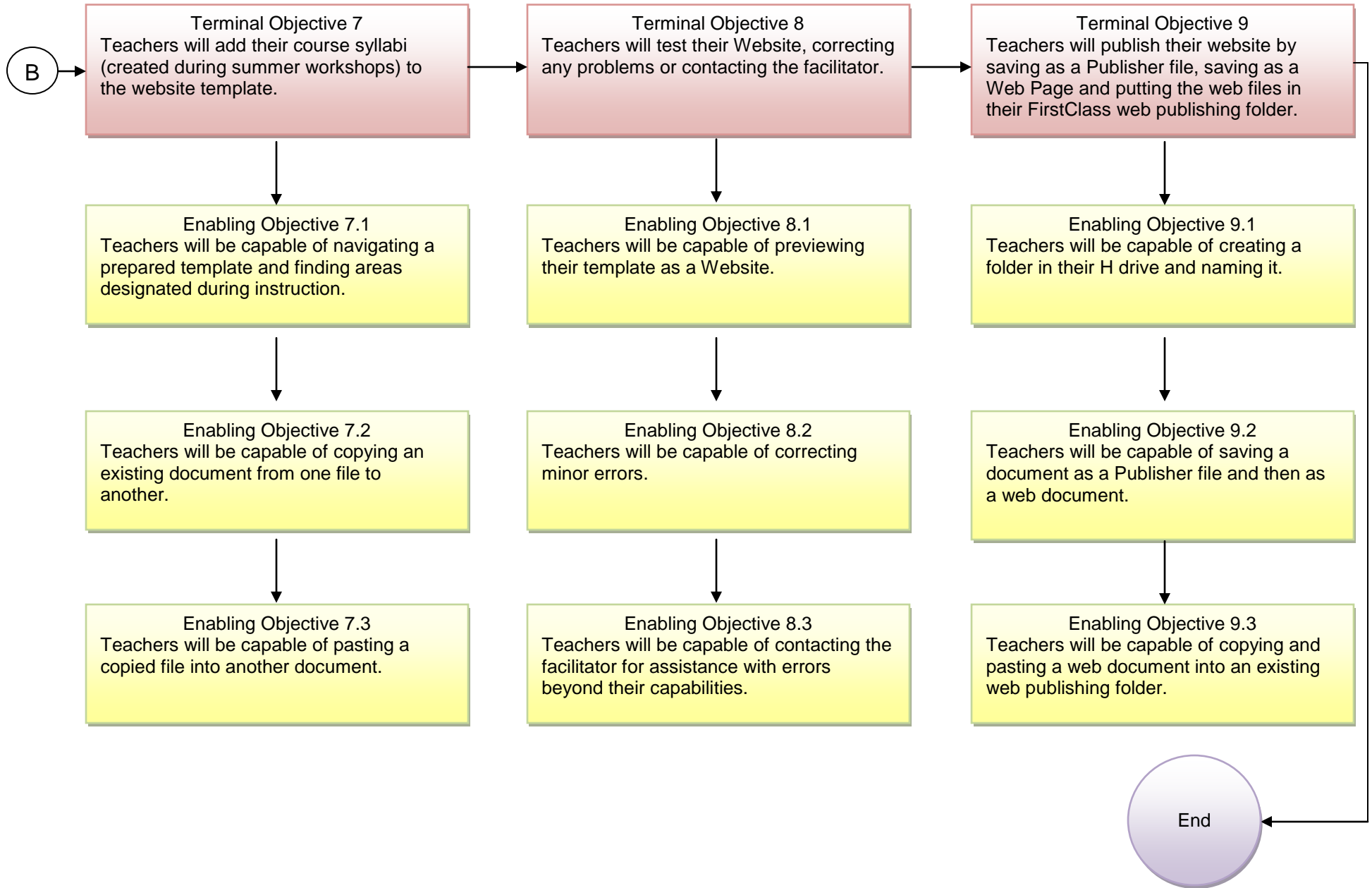
Terminal Objective 3
Teachers will add a short biography/teaching philosophy to the website template.

Enabling Objective 3.2
Teachers will be capable of typing in Publisher or are capable of copying and pasting from a previously prepared file.

Enabling Objective 3.1
Teachers will be capable of preparing a short biography or teaching philosophy of one to two paragraphs suitable to sharing with high school aged students.

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Domain of Learning:

The goal falls into the Intellectual and Psychomotor domains. The students of this project will need to apply problem solving skills, classify information into different areas, and apply skills learned in one part of the project to other parts of the project all while using a computer. The conclusion of the project will supply measurable but varied products, resulting in outcomes that can be evaluated objectively.

Peer Evaluation:

The staff of SVHS is excited to get started on this project. Many of the teachers who are not comfortable with technology were comforted by the idea of a template for their websites. The teachers who are more comfortable have been knocking at my door to get started. I have emphasized the importance of planning for websites. When the teachers have viewed my documents so far, they have seen that they need to get their materials gathered for the project and are busy with that task. The staff reviewers have seen my template as logical and accessible.